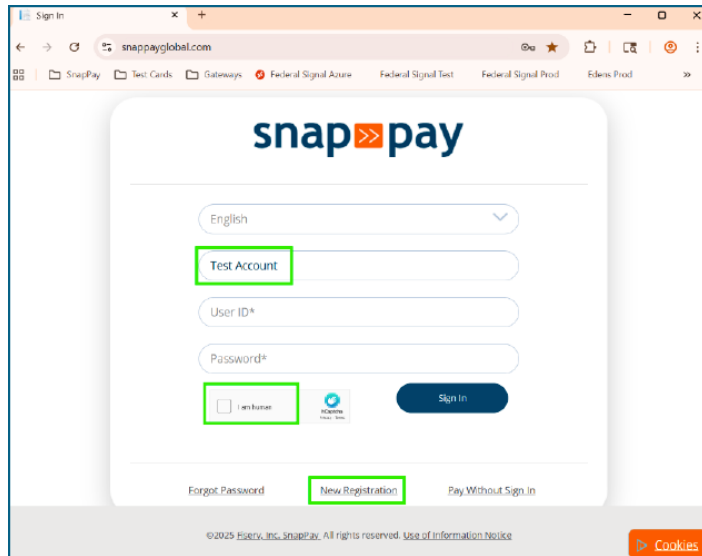
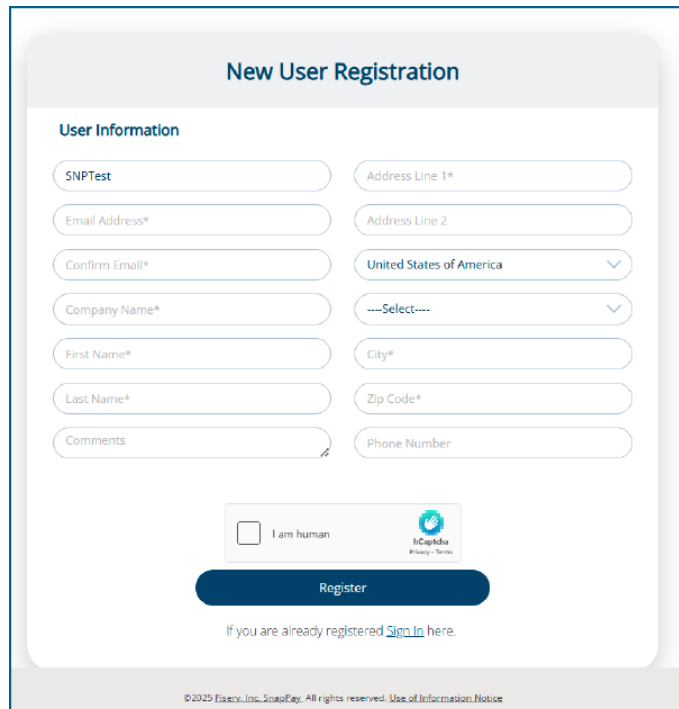


## SnapPay First-Time Registration

- Click the **SnapPay Log In** link on the Orders and Invoices Page; this will open the SnapPay Login Page and prepopulates the SnapPay Cloud Account Name - as illustrated on the screenshot.



- Check the **“I am Human”** box.
- Click the **“New Registration”** link located near the bottom of the page.
- Fill out the registration form by entering all required details.
- Important:** Please include your Customer ID in the **Comments** field for identification purposes.



- Submission and Notification:** After you submit, TriMark will get an approval email, and you'll receive an email with your password and security questions.